

# Westfield Township Board of Trustees

---

Regular Meeting  
July 16, 2018

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance.  
Roll call: Horner - aye, Schmidt – aye, Likley – aye.

## Comments from the floor

- Beth Schnabel – Bike Medina County
  - Bike Medina County is applying for a 501(c)3 status
  - Expressed the need for safe trails for riders
  - There is a State Law that requires drivers to pass riders with a minimum of 3 feet.
  - Schnabel asked the Trustees for support in installing 4 – 8 30 in x 30 inch reflective signs which were donated, the Township would provide labor and the posts.
  - Additional signs are at a cost of \$53 per sign
  - Signs will be provided by late fall.
- **Likley makes motion** to install the signs on designated roads with the Township providing the posts and labor; seconded by Schmidt. Roll call: Schmidt -aye, Horner – aye, Likley – aye. The motion passes

## Minutes to be approved

- **Schmidt makes a motion** to accept the July 2, 2018 regular meeting minutes as corrected; seconded by Likley. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

## Road Report

- Shimming has been completed for now; more may be done in the fall.
- Westfield Landing will be chip and sealed in the next 2 weeks. The road will have to be closed during the process.
- The new truck chassis has been received by ARM. Evans will be going there to discuss the installation of the additional equipment.
- Evans will be taking a vacation on July 18, 2018.
- Striping bids open in August. Historically the cost has been between \$400 – 500 and prices vary for single & double yellow lines.
- 1 bid was received for the concrete work for outside the garage at the Township property.
- Obstruction In the Right of Way – Trustee Horner & Roads Supervisor Evans will review Township policy for compliance.

## Cemetery

- N/A

# Westfield Township Board of Trustees

---

## Fire

- DS Architects provided a draft of the RFQ and the scoring system for contractor selection. Communication is forthcoming tailoring the draft to Westfield Township.
  - Corrections needed include changing the designation of a “Fire Station” to a Safety Services Building
  - Corrections are also needed regarding the points system.
  - A signed proposal is needed from DS Architects.
- Bricker & Eckler provided a 15-page questionnaire however a bid package is needed to complete the questionnaire.
  - The estimated construction completion will be January 1, 2020 per the questionnaire.
- Westfield Bank needs to issue bonds by July 25<sup>th</sup> but an extension until August 1<sup>st</sup> will be necessary.
- Rick Robb of Village of Westfield Center is working with the Trustees on the Safety Services Building process.

**Likley makes a motion** to accept resolution 2018-13 approving a written post-issuance compliance policy in connection with the issuance of tax-exempt and tax preferred obligations by the Township; seconded by Schmidt. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.

## Zoning

- 19 Zoning Certificates were issued between June 11<sup>th</sup> and July 16 – 12 new homes, 3 Pole Barns, 3 Pools, and 1 Pergola/Deck.
- Kratzer hearing updates:
- Attorney Schrader’s appeal to consolidate 2 separate hearings which are a continuation of the case from 6 years ago was denied.
- A meeting was held with representative from Deer Pass Golf Course, El Jalapeno and Medina County Engineer to review the possibility of extending 4” private sewer line to facility vs. onsite septic.
  - Trustee Schmidt, Asst. Prosecutor Lyons and Owner’s Consultant were in attendance.
- The finalizing of the updated Zoning Maps with the Trustees signatures page for Planning Services is needed.
- Zoning Commission: No July Mtg.
- On-going file organization and system set up for lot splits is being completed by ZI Sims & Zoning Secretary Porter.
- F.O. Haendiges questioned whether the Zoning Revenue for 7871 Chesterfield was duplicated. ZI Sims indicated the 1 deal at the parcel fell through and new documents were needed for the second deal so 2 fees are appropriate.

## Old Business

- Recycle Center – meeting July 12, 2018.
  - Negotiations with Rumpke are in process for the separation of commercial recyclable waste. Schmidt inquired why it is only a commercial option.

# Westfield Township Board of Trustees

---

- Household hazardous waste is available year-round at no charge on Monday & Wednesday between 8:30 – 4:30 and Saturday until Noon.
- An increase in the tipping fee is also being considered.
- Trustee Schmidt's opinion is that recycling should be mandated.
- Hall Rentals
  - July 28 – Likley to Open
- ODOT Meeting as it relates to the R-cut at Westfield Road will be on August 9, 2018 between 6 – 8 PM. Steve Hambley, Bill Hutson, Larry Obhof, and a rep from Jim Rennaci office will be in attendance.
- The map amendment resolution needs to be signed.

## New Business

- Township awards – Zoning member Daugherty's award is ready to be presented.
- F.O. Haendiges spoke with a staff member at the Board of Elections regarding the breakdown for the Election Deductions. Reports will be rerun and provided to Haendiges.
- Medina County Economic Development Corporation will be having a meeting on July 23, 2018 from 11:30 – 1 PM to review the plans for the County. Trustee Schmidt to attend.
- Dispensing of Medical Marijuana will begin in Ohio September 8, 2018. Schmidt contacted Asst. Prosecutor Lyons for guidance. Lyons to follow up with language. Likley will contact OTARMA's Risk Management team for guidance as well.
- FO Haendiges is working with Cloverleaf Schools Superintendent Kubilis to acquire better pricing for a new copier. No updates at this time.
- A notice from the Department of Commerce was received regarding Liquor License renewals in October; the Township has an opportunity to review annually.
- American Tower's RE Tax reimbursement back to the Township is due.
- OTARMA is introducing a Property Appraisal Service
- Medina County Auditor stated that millage will be adjusted according the Bond Debt Schedule.

## Announcements

- August 6, 2018 – Trustees Regular Meeting – 7:00 PM

## Fiscal Officer's Report

*Likley makes a motion to pay the bills in the amount of \$136,018.02 as submitted; seconded by Schmidt. Roll call: Schmidt – aye, Likley – aye, Horner - aye. The motion passes.*

- R & R Truck Sales - \$117,385.00 – New Chassis
- Alfred Schrader - \$750.00 – Working relating to the consolidation of Kratzer hearings
- George's Tree Service - \$2,000.00 – Trees at Kennard & Westfield Landing

# Westfield Township Board of Trustees

---

## Fund Status

- \$389,557.46 Checking
- \$100,779.04 CD

## Appropriations Reallocation

- \$100.00 to 2021-330-510-0000 Dues & Fees from 3021-330-360-0000 Contract Services
- \$500.00 to 1000-110-381-0000 Property Insurance from 1000-930-930-0000 Contingency
- \$50.00 to 2031-330-381-0000 Property Insurance from 2031-930-930-0000 Contingency
  
- F.O. Haendiges will be out of the office between Tuesday, July 24 and Monday, July 30. Martha Evans will assist in her absence.
  
- After consulting with the UAN staff, it was determined that the bonds will be shown at the full \$3.3M in the budget and the reimbursement for funds already expended will be handled as an interfund transaction.

*Schmidt makes a motion to authorize the submittal to the Medina County Auditor the 2019 Projected Revenue Budget in the amount of \$4,074,563.53 as presented; seconded by Horner. Roll call: Likley – aye, Horner – aye, Schmidt – aye. The motion passes.*

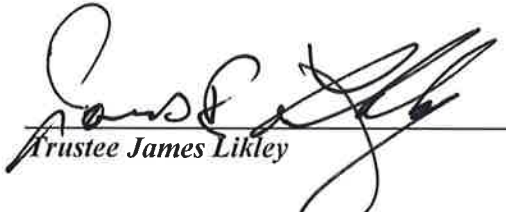
*Schmidt makes a motion to adjourn at 9:10 PM; seconded by Likley. All said aye.*


*Respectfully submitted by:*

*Michelle English*

*Date approved: August 6, 2018*

  
\_\_\_\_\_  
*Trustee Michael Schmidt, Chair*

  
\_\_\_\_\_  
*Trustee James Likley*

  
\_\_\_\_\_  
*Trustee Craig Horner*